

Position Description

Position Title	Environmental Compliance Officer
Employment type	Full Time
Pay Band	3
Location	Mildura
Direct Reports	Nil
Reports to	Team Leader Environment
Delegated Authority	G

Position Summary

The Environmental Compliance Officer will join an Environment Team dedicated to supporting Lower Murray Water manage its environmental impacts, ensure legal compliance, and improve environmental performance through continuous improvement.

The role will focus on a variety of environmental management and compliance matters. This includes helping achieve compliance with Environment Protection Authority licenses and permits, reviewing and developing environmental assessments and management plans, supporting the effective management of environmental risks, as well as assisting with compliance reporting including incident notifications and investigation. This role will also contribute to the ongoing development of Lower Murray Water's environmental management framework and processes.

Through building positive relationships with teams across the business, this position plays a key role in driving a culture of environmental awareness and supporting the integration of environmental considerations into core business operations and decision-making.

Key Responsibilities

The Environmental Compliance Officer is responsible for:

1. Complying with all applicable occupational and safety laws, regulations and policies, as well as environmental protection laws and policies
2. Assisting with the review, development and implementation of Risk Management and Monitoring Programs for LMW's wastewater treatment plants.
3. Contributing to the ongoing development and implementation of LMW's environmental management framework consistent with the principles of ISO 14001.
4. Understanding and implementing the Environment Protection Act 2017, as well as the broader environmental legislative framework to achieve compliance obligations across a diverse range of environmental areas, including waste management, pollution, recycled water use, land management, biodiversity, pest and weed management.
5. Secure environmental approvals and help achieve and maintain compliance with EPA licence and permit conditions for LMW's operational activities.



Vision:

A thriving future where water sustains people, nourishes land and enables prosperity



Purpose:

To realise the full value of water for healthy people and productive landscapes



6. Develop management plans, processes and procedures to support meeting regulatory requirements and mitigating environmental risks.
7. Compliance reporting, including completing EPA incident notifications and investigations, National Pollutant Inventory reporting, as well as assisting with annual reporting requirements.
8. Review and provide input and advice on compliance documentation, environmental assessments and technical investigations.
9. Contribute to the delivery of environmental training programs across the business to promote an understanding of environmental responsibilities, build capability and drive a culture of environmental awareness.
10. Apply risk management principles to systematically identify, assess, and manage environmental risks, as well as contribute to the development and maintenance of an environmental risk register

Skills and Experience

- Tertiary qualifications in Science/Environmental/Engineering or an approved equivalent qualification.
- Demonstrated experience in undertaking compliance inspections and audits to achieve appropriate outcomes.
- Demonstrated experience in environmental risk assessments, particularly in relation to operational activities.
- Demonstrated understanding of environmental legislation, regulatory frameworks and compliance obligations, including experience interpreting requirements and supporting organisations to meet environmental regulatory obligations.
- Demonstrated experience in the development, implementation and maintenance of an Environmental Management System.
- Ability to conceptualise, analyse and evaluate complex information and make accurate evidence-based conclusions to inform decision makers.
- Demonstrated experience in managing and delivering assigned work outcomes while contributing to team priorities. Able to respond to changing priorities and identify opportunities for continuous improvement.
- Demonstrates ability to work effectively within a team. Forms and maintains positive relationships with diverse stakeholders to deliver business outcomes. Contributes and supports new ideas and ways of working.
- Well-developed oral and written communication skills including the demonstrated ability to write reports, present technical information and interpret information succinctly for target audiences
- Ability to travel to local and remote sites to undertake environmental compliance inspections.
- From time to time, work outside business hours to deliver on deadlines will be required.

Compliance Requirements

- Driver's License
- Criminal background check
- Confirmation of fitness for work
- Vaccinations for Hepatitis A, Hepatitis B and Q fever



Key Behaviours



Professionalism
Maintaining a positive attitude, being punctual and reliable, showing empathy and understanding in our interactions and respectful, and following workplace policies and procedures.



Integrity and honesty:
Being open and transparent when making decisions, giving honest and supported advice, exercising power in a fair and reasonable way and addressing unacceptable behaviours in the workplace.



Collaboration and cooperation:
Actively participating in teamwork, sharing ideas and working together towards shared goals and objectives.



Inclusivity and diversity:
Valuing and respecting diversity, treating everyone with fairness and equality, promoting an inclusive and welcoming environment.



Coaching others:
Assist, challenge and encourage others by sharing knowledge, skills and/or experience to help individuals improve performance and achieve goals.

Signatures: We certify that the content of this position description is accurate:

Position Holder:

Signature:

Date:

General Manager:

Signature:

Date:

Managing Director:

Signature:

Date:

