



Mildura Rural City Council

# Application for Infrastructure Hire

Council offers the use of a Mobile Drinking Water Trailer & All Access Toilet Trailer to Community Groups. PLEASE NOTE the trailers are not available for private/commercial use

Applicants are advised all information must be provided on this form to enable the Recreation Planning & Development Unit to process your request in a timely manner.

**Incomplete forms may cause delays with the processing of your application.**

## SECTION 1: Applicant Information

Applicant refers to the business, club or group organising the event.

**Organisation name (if applicable):** .....

**Incorporation No/ ABN:** .....

**Postal Address:** .....

**Business Address** .....

### Business Structure (Tick all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> Company (Proprietary/Public) | <input type="checkbox"/> Proprietorship (including sole traders, partnerships) |
| <input type="checkbox"/> Trading as a business        | <input type="checkbox"/> Incorporated Association                              |
| <input type="checkbox"/> Unincorporated Association   |  |

### Is the Applicant a 'community-based' organisation?

- Yes – please attach evidence  No

A 'community-based' organisation is defined as being registered under the *Associations Incorporation Act 1981* and/or registered as a non-profit group according to Australian Taxation Office guidelines.

**Insurance Policy** – A copy of your organisation's current public liability insurance policy must be attached (minimum \$10 Million)

The following contact details will be used for all communication related to your event

**Name of authorised representative:** .....

**Role / Position:** .....

**Telephone:** ..... **Facsimile:** .....

**Mobile:** .....

**Email Address** .....

## SECTION 2: Infrastructure Facility required (Tick applicable facility)

Mobile Drinking Water Trailer  
\$200.00 bond payable

Mobile All Access Toilet Trailer  
\$200.00 bond plus \$78.00 service fee payable

## SECTION 3: Overview

Name of the event:

Proposed Location:

Proposed date of Collection:

Time(s):

Proposed date of Return:

Time(s):

\*The Trailer(s) must be collected and return at Council's Benetook Depot Mondays to Fridays between 9.30am and 2.30pm

### PUBLIC LIABILITY INSURANCE INDEMNIFYING MILDURA RURAL CITY COUNCIL

In entering into this Hire Agreement; Council is faced with many risks over which it has no control. The Hirer shall take out and keep current during the period of hire a liability insurance policy in a form approved by Mildura Rural City Council, for a sum of not less than \$10 million.

Proof of this policy must be by way of a Certificate of Currency and must be provided with this application for hire detailing: Insurance Company, Policy Number, Name of Insured, Amount of Cover, Policy Renewal Date with Mildura Rural City Council listed as an interested Party. Please discuss the above insurance requirements with your insurance company or broker if you are unsure of the requirements of Council.

The Hirer agrees to indemnify and keep indemnified the Principal (Mildura Rural City Council), its servants and agents, and each of them from and against all actions, costs, claims, charges, penalties, demands and damages whatsoever which may be brought or made or claimed against them, or any of them, arising out of or in any way related to the granting of this licence and/or use of this infrastructure and to be directly related to the negligent acts, errors or omissions of the Hirer.

**Please attach a copy of your current public liability insurance policy with this Application for Hire**

### DECLARATION:

I, the undersigned have read and completed my Application for Hire in good faith.

I understand that this Application for Hire **does not** constitute approval.

Print your full name:

Signature:

Date:

Please return completed Application Form to:

Recreation Planning & Development Unit  
Mildura Rural City Council  
PO Box 105  
MILDURA VIC 3502  
Facsimile: 03 5021 1899  
Email: [mrcc@mildura.vic.gov.au](mailto:mrcc@mildura.vic.gov.au)

If you require assistance to complete your Venue Hire Application Form please contact Council's Recreation Planning & Development Unit on 03 5018 8312.

### Privacy Collection Statement:

Mildura Rural City Council collects Personal and or Health Information for municipal purposes as specified in the Privacy and Data Protection Act 2014. The information collected in this form is used only for the purposes specified (primary purpose) and is not passed on to third parties. Council may disclose this information but only if authorised or required by law. Council may not be able to process your request unless sufficient information is given. Should you need to change or access your personal details, or you require further information regarding Council's Privacy Policy please contact Council's Privacy Officer